

Date: 19th July 2022

To
Mr. Mullapudi Jayakrishna
Hyderabad

Sub: Offer as "Senior Software Engineer"

Dear Mullapudi Jayakrishna,

We are pleased to offer you an employment with Teamware Solutions, a division of Quantum Leap Consulting Private Limited, effective from **28-July-22** on the following terms and conditions:

- 1) Salary: Your salary per month will be **Rs. 62,500** (Rupees Sixty Two Thousand Five Hundred Only) (Cost to Company) The components will be as below:

SL. NO	CTC Break Up	Amount in Rs
1	Basic	Rs. 36,274
2	House Rent Allowances	Rs. 14,510
3	Conveyance	Rs. 1,600
4	PDA	Rs. 800
5	Medical	Rs. 1,250
6	Education Allowance	Rs. 200
7	Special Allowance	Rs. 5,823
8	Company's Contribution to P. F	Rs. 1,800
9	Group Mediciclaim Policy	Rs. 201
10	Group Accidental Policy	Rs. 42

Tax at source (TDS) will be deducted as per the rules in force.

Onsite Assignments: During onsite (Overseas) assignments, you will be paid an onsite allowance either by the client or by Teamware Solutions. This will be paid to you in an appropriate currency depending on the Country you are deputed at.

- 2) **Reporting authority:** Your reporting authority during Client assignments will be a representative from the client side and the same will be communicated to you before every new assignment. He/She will be your single point of contact for any project related issues. For all other queries, feel free to contact **Ms. Anjana** of Teamware Solutions.
Your Client Site/on-site reporting authority on your joining will inform your responsibilities.
- 3) **Policies:** During Client assignments, you are expected to follow the rules and regulations of the client. That includes policies relating to national & festival holidays, working hours, code of conduct, etc. Your Client-site reporting authority will be the decision maker on all these. You will not undertake any work/service, which will not be conducive or run contrary to this assignment.
- 4) **Confidentiality:** It is specifically understood and explicitly binding upon you that you shall not at any time disclose, divulge or communicate to any person or persons any information whatsoever or secrets of confidential nature relating to the activity trade or business of all or any of the products/services of the organization relating to your area of activity or otherwise the disclosure of which is likely to be prejudicial to the interest of the organization.
- 5) **Probation:** Your probationary period is 6 months from the date of joining.